



The South African Council for Educators (SACE) is a professional council for educators that aims to enhance the status of the teaching profession through appropriate Registration, management of Professional Development and inculcation of a Code of Ethics for all educators. SACE is looking for committed, passionate and talented individuals to enhance its dynamic team and as such, we are inviting applications for the following **Temporary PMERR Data Capturing positions**.

1.Position: Temporary PMERR Data Captures x 11

Monthly Salary: R 5000

Six months contract

Qualifications

Matric certificate, An appropriate Diploma or equivalent, 1 year experience in data capturing.

Skills and Experience

- Excellent typing skills, Good interpersonal Skills, Communication Skills, Ability to work as a team, Strong understanding of Microsoft Excel, Accuracy and attention to detail, Ability to work under pressure, Deadline orientated, Planning skills and time Management.

2.Position: Internship x 3

SACE is inviting three (3) committed unemployed young graduates aged 35 or younger to apply for the internship opportunities in the Planning, Monitoring and Evaluation, Reporting, Research. Duration: The internship programme is offered for a period of 24 months. Successful applicants will be required to sign a contract for the duration of the internship between SACE and the ETDP-SETA. Monthly Stipend: Diploma R5000.00 per month, Bachelors: R6 500.00 per month, Honours: R7 500.00 per month, Masters: R8 500.00 per month.

Requirements: Education, Public Management, Public Administration, Monitoring and Evaluation, Social Sciences Research, and Humanities or related disciplines qualification.

Position: Planning, Monitoring & Evaluation, Reporting and Research Intern x2

Position: Office of the Chief Executive Officer x1

Send your completed SACE Employment Application Form, accompanied by a comprehensive CV, and certified copies of ID and qualifications. Late and incomplete applications will not be considered. All copies should be certified not older than 6 months. SACE Employment Application form can be obtained for our website www.sace.org.za. Applications should be emailed to recruitment@sace.org.za (Reference in subject box is the position applied for), hand delivered or Courier to Human Resource Unit, SACE Building Block 1, 240 Lenchen Avenue, (Corner Jean) Centurion. Correspondence is limited to short-listed applicants. Closing date for applications is the 21 July 2023. Direct your Queries to Mary Chauke: 012 663 0429 or Motsatsi Makgoba: 012 663 0423.