

*paying the right social grant, to the right person,
at the right time and place. NJALO!*



sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

HEAD OFFICE INTERNSHIP PROGRAMME

The South African Social Security Agency (SASSA) is inviting unemployed graduates, throughout South Africa, to apply for our Internship Programme.

Branch: Corporate Services (2 posts): Qualification: National Diploma / B-Tech / Degree (NQF Level 6 or 7) in Human Resources Management / Public Management/ Administration:

- Human Capital Management (2 post) - Ref No: SAS H/O S&B 06/09/2023-06

Branch: Internal Audit (3 posts): Qualification: National Diploma / B-Tech / Degree (NQF Level 6 or 7) in Internal Audit / Accounting - Majoring in Internal Auditing / Financial Information System

- Internal Audit (3 post) - Ref No: SAS H/O S&B 06/09/2023-07

Branch: Information and Communication Technology (2 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Information and Communication Technology / Library Information Science / Information Studies.

- Information and Communication Technology (1 post) Ref No: SAS H/O S&B 06/09/2023-08
- Library Information Sciences (1 post) Ref No: SAS H/O S&B 06/09/2023-09

Branch: Finance (2 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Financial Accounting/ Financial Accounting with Governance, Risk and Compliance as Modules.

- Finance (2 post) Ref No: SAS H/O S&B 06/09/2023-10

Department: Facilities and Auxiliary Support Services (3 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Records Management / Archive Management / Information Management / Facilities Management / Property Management / Public Administration

- Facilities and Auxiliary Support Services (3 post) Ref No: SAS H/O S&B 06/09/2023-11

Department: Fraud Management and Compliance (3 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Law / Policing/ Police Science / Forensic Investigation / Compliance Management.

- Fraud and Corruption Investigations (2 post) Ref No: SAS H/O S&B 06/09/2023-12
- Fraud Management and Compliance (1 post) Ref No: SAS H/O S&B 06/09/2023-13

Department: Marketing and Communication (2 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Public Relations / Communication / Media Studies / Multimedia Journalism.

- Marketing and Communication (2 post) Ref No: SAS H/O S&B 06/09/2023-14

Department: Legal Services (1 post) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Law / Paralegal / Legal Administration.

- Legal Services (1 post) Ref No: SAS H/O S&B 06/09/2023-15

All applicants must be between the ages of 18 – 35 years and be South African citizens. Successful candidates will be appointed for 24 months internship contract. An all-inclusive monthly stipend of R7 043.00 will be payable.

Important notes: Appointments will be subjected to compulsory pre-employment screening in the form of qualification, ITC, criminal checks. It is our intention to promote representivity in terms of race, gender and disability through the filling of these post and candidates whose appointment will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. Please note: All SASSA staff are subjected to compulsory security vetting on appointment. E-mailed applications will not be accepted: **Closing date: 19 September 2023.**

The Agency is an equal opportunity employer. Therefore, Preference will be given to candidates whose appointment will assist the Agency in achieving its Employment Equity targets in terms of the Agency's Employment Equity Plan. Person with Disabilities are strongly encouraged to apply.

Applicants interested in applying for the Internship Programme should send their applications (fully completed signed new Z83 and a detailed / comprehensive CV, certified copies of qualifications) quoting the relevant reference number as per the advert to the relevant address:

Head Office: Attention: Human Capital Management, SASSA P/Bag x55662, Arcadia, Pretorius, 0083. Hand delivery: SASSA House, 501 Prodinsa Building, Cnr Steve Biko and Pretorius Street, Arcadia, 0001. Enquiries: Mr Justice Matshikiri 012 400 2343

Failure to comply with the above requirements may result your application being disqualified.

Correspondences will only be limited to the shortlisted candidates, if you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful. **General Enquiries: Tlou Moloto 012 400 2326**

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social development
Department:
Social Development
REPUBLIC OF SOUTH AFRICA

